



भाकृअनुप – भारतीय कदन्न अनुसंधान संस्थान
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH
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To: All the Directors / Project Directors of ICAR Institutes / NRCs/ATARIs

Sub: Filling of vacant Administrative /Technical posts on Inter-Institutional transfer/Deputation basis at ICAR-IIMR, Hyderabad-Reg.

Sir/Madam,

It is proposed to fill up the vacant administrative posts at this Institute on deputation/ absorption basis from eligible candidates working in ICAR Hqrs./ ICAR Institutes. The particulars of the vacant posts are as given below:

S. No.	Name of the post	No. of posts	Scale of Pay	Eligibility
I. ADMINISTRATIVE CAEGORY				
1	Assistant	06 (UR)	Pay Level-6 (Pre-revised PB-2 Rs. 9300-34800 + GP 4200)	By deputation of Upper Division Clerk (UDCs) in the Level-4 (Pre-revised PB-1, Rs. 5200-20200 + GP Rs. 2400) of the ICAR Institutes having at least 10 years regular service in the grade on the recommendations of the Departmental Promotion Committee. OR By deputation of persons holding analogous post i.e. Assistant on substantive basis in the Level-6 of the 7 th CPC (Pre-revised PB 9300-34800 + GP 4200/-) having completed minimum tenure of 3 years of regular service after initial appointment of ICAR Hqrs/Institute as on 1 st January 2022
	Upper Division Clerk	04 (1-SC; 1-ST; 2- UR)	Level-4 (Pre-revised PB-1 Rs. 5200-20200 + GP 2400)	By deputation of regular Upper Division Clerks of ICAR Institutes/ Hqrs. The deputation shall be for a period not exceeding three years. OR By deputation of regular Lower Division Clerks (LDCs) of ICAR Hqrs/ Institutes having at least 8 years of regular service. The deputation shall be for a period not exceeding three years. OR By transfer on permanent absorption of regular UDC of ICAR Hqrs/Institutes.

II. TECHNICAL CATEGORY				
2	Technician (T-1) (Field/Farm)	03 (UR)	Pay Level-3 (Pre-revised PB-1 Rs. 5200-20200 + GP 2000)	Official(s) who were appointed at entry level post of T-1 (Category-I) in the functional group of Field/Farm Note: The employees should have completed 5 years of service after initial appointment.

Selection against above post shall be further governed as per guidelines of inter institutional transfer circulated by the Council vide letter No.33-8/2016-Est.t dated 9.9.2016 and amended from time to time.

As regards S.No.1 (Administrative category), the guidelines and service conditions shall governed strictly as per ICAR letter No.Admn.7-1/2020-R&P dated 25.11.2020 and 8.2.2022.

Similarly, for S.No.2 (Technical category) the guidelines and service conditions shall be governed strictly as per ICAR letter No.TS-19(01)2002-Esstt.IV dated 19.03.2020, F.No.TS-19(6)2020-Esstt.IV dated 19.03.2021 and F.No.TS-19(6)2020-Esstt.IV dated 23.02.2022.

It is requested that the above vacancies may be circulated widely and the application of suitable and desirous candidates who fulfill the eligibility criteria and who can be relieved immediately on the event of their selection for appointment may kindly be forwarded in the enclosed proforma along with the following documents:

- I. Attested copies of APARs for last five years
- II. Vigilance Clearance and Integrity Certificate
- III. A statement of major/minor penalty, if any imposed on the applicant during last five years

The last date for the receipt of the applications through proper channel along with all relevant documents is 31.05.2022. In-complete applications and those which are received after the prescribed date or without the documents mentioned above or applications received not through the proper channel will summarily be rejected.

Yours faithfully,

Sd/-

Senior Administrative Officer

Encl: Proforma

Copy to:

1. The Under Secretary (Admn.) ICAR, Krishi Bhawan, New Delhi-110001 for information.
2. The Under Secretary (Crop Science), ICAR, Krishi Bhawan, New Delhi-110001 for information.
3. Smt. D Revati, ACTO, for uploading on Institute's website and E-office portal
4. PS to the Director.
5. Notice board.

Proforma

Application for applying to the post of: _____

1	Name of the Candidate (in block letters)	:	
2	Name of the ICAR Institute where candidate is working at present	:	
3	(a) Postal address	:	
	(b) Mobile No.	:	
	(c) E-mail ID	:	
4	(a) Date of initial appointment on DR	:	
	(b) Name of the DR post & pay scale	:	
	(c) Functional Group	:	
	(d) Present post & pay scale	:	
5	Date of birth	:	
6	Sex (M / F)	:	
7	Whether belongs to SC/ST/OBC (attach the self attested copy of the certificate in case SC/ST/OBC)	:	

8. Grounds on which transfer is sought (tick mark as applicable (supporting documents to be enclosed).

- a. Medical Ground
- b) Spouse ground
- c) Two years before superannuation
- d) Length of service in difficult areas
- e) Others (give details)

9. Educational qualification given details of examination passed as Matriculate and onwards:

Examination passed	Board / University	Year of passing	Subjects	% of marks

10. Details of Technical / other qualification, if any:

Name of the Institute	Post held	Scale of pay	Period		Nature of duties
			From	To	

Declaration

I do hereby declare and certify that the information furnished above are correct and true to the best of my knowledge and belief.

Place : _____

Signature of the candidate

Date : _____

Name:

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the above information furnished by candidate has been verified with the service records and found correct and is from vigilance angle and no disciplinary case is pending or being contemplated against the above candidate.

Signature of the Head of Administration
Seal

Date: _____