



भाकृअनुप - भारतीय श्री अन्न अनुसंधान संस्थान
ICAR-INDIAN INSTITUTE OF MILLETS RESEARCH
Global Centre of Excellence on Millets (Shree Anna)
राजेन्द्रनगर, हैदराबाद/Rajendranagar, Hyderabad-500030
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Notification for Walk-In-Interview

Applicants are invited for the post of **Assistant Project Manager (Two posts)** purely on a contractual basis in the **campus of ICAR-Indian Institute Millets Research, Hyderabad-500030**, through a **Walk-In-Interview on 29th August, 2025.**

The eligible candidates are invited to attend their duly-filled bio-data in the enclosed application format 'Annexure – I' and 'Annexure – II', along with self-attested scanned copies (PDF/JPEG) of the relevant documents.

Details of the Posts: Assistant Project Manager (Two posts)

Date: 29.08.2025 Time: 10:30 AM.

S No	Position	Project	Qualification details	Emoluments	Project Till
1.	Assistant Project Manager (Plant & field coordination) Number of position: One	Sustainable enhancement of Livelihood of Scheduled Tribal farmers of Tamil Nadu through improved production and value chain technologies of Millets.	<u>Essential Qualifications:</u> Master's degree in Business management/ Agribusiness management or any other discipline with working experience in projects on tribal welfare, millets promotion/field surveys. Communication ability in Tamil and English. <u>Desirable Qualifications:</u> <ul style="list-style-type: none"> Working experience in Tribal areas. Experience in field surveys, millets promotion/training in millets production, value addition Development of Business plans, Marketing plans, preparing DPRs, documentation skills, etc. Expertise in establishing millet processing lines and product development Proficiency in Tamil and English, and handling computer software MS-Office. <u>Roles and Responsibilities:</u> <ul style="list-style-type: none"> Ensuring processing machinery functioning, training beneficiaries. Raw material rationalizing, operational & logistic aspects of processing Coordination and liaising with different stakeholders and beneficiaries, planning, executing and 	A fixed salary of Rs.40,000/- per month (Consolidated).	March, 2026. (Initial appointment for 6 months which may be extended based on performance and fund availability)

			<p>supervising administration and operations of the entire project on a regular basis.</p> <ul style="list-style-type: none"> • Marketing linkage meetings with various stakeholders in the value chain. • Managing contracts and tenders with vendors and suppliers by assigning tasks and communicating expected deliverables. • Utilize industry best practices, techniques, and standards throughout entire project execution. • Frequently update all project-related documentation, status reports and stakeholder management throughout the lifecycle of the project. • Organize workshops, conferences, exhibitions, training program, field demonstrations and other such events to promote the activities of the organization and the project. • Works allocated by PI/CoPI as and when required. • Must be ready to work at Hyderabad or Jawadhu hills/Sitheri (Tamilnadu), as per the need of the project. 		
2.	<p>Assistant Project Manager (Business Analytics/marketing)</p> <p>Number of position: One</p>	<p>Sustainable enhancement of Livelihood of Scheduled Tribal farmers of Tamil Nadu through improved production and value chain technologies of Millets.</p>	<p><u>Essential Qualifications:</u> Master's degree in Business management/ Agribusiness management/PG Diploma in business analytics or any other discipline with experience in projects on marketing linkages/analytics/predictions, packaging. Working experience in business analytics/marketing linkages in food industry.</p> <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Working experience in Tribal areas. • Development of Business plans, Marketing plans, preparing DPRs, documentation skills, etc. • Expertise in analytics of business/marketing/supply chain/data & text mining • Proficiency in relevant analytics softwares. <p><u>Roles and Responsibilities:</u></p> <ul style="list-style-type: none"> • Market surveys, Business data mining, predicting and creating viable marketing linkages for millets/agri-food products through analytics results 	<p>A fixed salary of Rs.40,000/- per month (Consolidated).</p>	<p>March, 2026.</p> <p>(Initial appointment for 6 months which may be extended based on performance and fund availability)</p>

			<ul style="list-style-type: none"> • Analysing field collected data, writing reports and publications based on results. • Coordination and liaising with different stakeholders and beneficiaries, planning, executing and supervising administration and operations of the entire project on a regular basis. • Marketing linkage meetings with various stakeholders in the value chain. • Plan for Utilization of budget and preparation of financial statements in consultation with PI/CoPI • Predict resources needed to achieve the objectives and manage resources in an effective and efficient manner- Ingredients procurement and linkages with FPO's • Managing contracts and tenders with vendors and suppliers by assigning tasks and communicating expected deliverables. • Frequently update all project-related documentation, status reports and stakeholder management throughout the lifecycle of the project. • Organize workshops, conferences, exhibitions, training program, field demonstrations and other such events to promote the activities of the organization and the project. • Works allocated by PI/CoPI as and when required. 		
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Terms and Conditions:

- The above **posts are purely temporary and on a contractual basis** till the termination of the project. The selected candidates shall not claim for regular appointment/absorption in ICAR-IIMR or funding agency at the end of the project.
- **Maximum age limit** (as on date of interview):
below 40 years for men & 45 years for women;
Relaxation for SC/ST & OBC candidates as per rule.
- The candidate should attend the interview with duly filled-in application form (as per the Format-Annexure I enclosed) with a photograph affixed on it and signed. **Duly filled-in application form is compulsory.**
- **The reporting time for interview is on or before 11:00 am with a grace period of 15 mins. No applications will be accepted after the completion of reporting time.**
- All the relevant original testimonials (date of birth, degree certificate, experience certificate, etc., if any) are to be shown and a set of self attested copies of all the certificates will be required to be submitted by the candidates for verification. ***If any candidate is found to have submitted false information/claims at any stage, their candidature will be summarily rejected or the appointment will be terminated.***
- **No TA/DA/ any other expenses will be paid for attending the interview.**
- Candidates should bring their complete bio-data, duly self-attested certificates and mark sheets (From Class 10th onwards), experience certificate, and no objection certificate from their current employer at the appointment time. **Only the candidates having essential qualifications would be allowed to attend the Interview.**
- Concealing of the facts or canvassing in any form shall lead to disqualification or termination of the candidate. The decision of the competent authority will be final and binding in all respects.
- It may be noted by the candidate intending to attend the interview if any of his near or distant relatives is an employee of the ICAR - IIMR, have to declare his/her name, designation, nature of duties, relationship in writing (Annexure-II) along with the form application. If any such certificate and or declaration is furnished on the date of the interview and found that his relative is an employee of ICAR - IIMR, such candidate will not be allowed to appear for the interview. Moreover, even after joining, if the information is found to be false, her/his candidature is liable to be rejected and/ or termination of the contract. All the other candidates are also required to compulsorily submit the scanned declaration duly signed in the format (Annexure II) along with other documents.
- In case of any disputes, it will be resolved within the jurisdiction of Hyderabad, Telangana court only.

**Sd/-
PI of the Project**

Application

Application for the post of: _____ (On contractual Basis)

Project name: _____

Latest passport
size photo

1. Name in block letters: _____

2. Parent/Spouse name: _____

3. Date of birth & age: _____; _____ years as on 29.08.2025.

4. Postal address for correspondence: Present & Permanent.

5. Mobile no: _____; email: _____

6. Educational Qualifications:

Sl. No	Qualifications	Name of the degree	Year of passing	Board/University, State	Subjects	Marks (% /GPA)
1.	Matriculation					
2.	Intermediate					
3.	Graduation					
4.	Post-Graduation					
5.	Any other					
6.						

7. Prior Experience (if any):

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					

8. Additional Information which you would like to mention:

- a. Additional Academic/ professional Qualifications:
- b. Trainings Research Publications / reports / special projects:
- c. Awards/ Scholarships/ Official Appreciations: Affiliation with professional bodies/ institutes/ Societies:
- d. Any other information:

9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per GoI norms):

10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes/No):

SELF DECLARATION

I _____, Son/Daughter of _____ hereby declare that all the statements made are true, complete, and correct to the best of my knowledge and belief. I also declare that (i) I have never been punished or debarred from the Government (central/state)/ autonomous organizations/ ICAR and (ii) I have not been convicted by a court of law for any offense. In the event of any information being found false/incorrect/ineligible being detected at any time before or after the appointment, action may be taken against me and I shall be bound by the decision of the employer.

Date: ____/____/____

Place: _____

Signature of the Candidate

DECLARATION

I _____, hereby declare that **none of my near or distant relatives is an employee of the ICAR-Indian Institute of Millets Research (IIMR)**. If found otherwise and in the event of non-declaring the same as prescribed in the advertisement, my candidature to the interview and my selection to the post be cancelled.

Date:

Place:

Signature of the Candidate

(OR)

I _____, hereby declare that am willing to attend the walk-in-interview for the post of **Assistant Project Manager** at ICAR- IIMR, Hyderabad on **29th August, 2025**. The following particulars of my relative(s) working in ICAR is/are furnished as per the requirement of the advertisement for attending the interview:

Name:

Designation:

Relationship:

Date:

Place:

Signature of the Candidate