



भाकृअनुप -भारतीय कदन्न अनुसंधान संस्थान
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH
(ज्वार अनुसंधान निदेशालय-DIRECTORATE OF SORGHUM RESEARCH)
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F. No. 4-99/20-21/ST

Dated: 24-7-2020

NOTICE FOR ANNUAL RATE CONTRACT FOR SUPPLY OF SAFETY ITEMS FOR THE YEAR 2020-2021

Applications on behalf of Director, IIMR for entering into Annual Rate Contract **for supply of the following Safety items for the year 2020-2021** for IIMR, are invited in the prescribed form which can be downloaded from IIMR Website: www.millet.res.in. The firm should be the original manufacturer having ISO Certification/ Foreign Principal of said items or the authorized Indian stock listed of foreign manufacturers having custom based warehouse in India, if any, as the Institutes are exempted from the payment of Custom/Excise duty, for the purpose of purchase of the above items. The firm should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. The applications along with a non-refundable fee of **Rs. 1000/- (Rupees One thousand only)** in Demand Draft in favour of ICAR Unit IIMR Hyderabad payable at Hyderabad must reach the Senior Administrative Officer, IIMR, Hyderabad, latest by **14.08.2020**. The Competent Authority has full right to accept or reject any Rate Contract proposal.

1. Last date & time for submission of sealed bids : **14.08.2020** by 02.00PM.
2. Date & time of opening of bids. : **17.08.2020** at 17.00PM.

The bids will be opened on the due date and time as mentioned above in the presence of bidders who wish to be present at their own cost.

For details, please visit IIMR Website: www.millet.res.in

Chief Administrative Officer

APPLICATION
THE FOLLOWING INFORMATION IS REQUIRED FOR ANNUAL RATE CONTRACT TOWARDS SUPPLY OF
SAFETY ITEMS FOR THE YEAR 2020-2021

01 Name & full address of the applicant : _____
(in Block letters) _____

02 Item/material for which rate contract needed : ANNEXURE-I
SAFETY ITEMS

03 If the firm is under Rate Contract with other : _____
Govt. Department/Research Institute, give _____
details along with certified copies of the rate _____
contract issued by the Department/Institute _____

04 Annual Turnover of the firm/company during 2019-20-----Rs _____
the last 3 financial years.(Minimum turn over _____
should be Rs.**15Laks**) 2018-19 -----Rs _____
(enclose documents in support of claim Balance _____
sheet/ Annual Accounts copies) 2017-18 -----Rs _____

05 Annual business volume with ICAR Institutes : Rs. _____lakhs

06 Whether the firm is registered under Company : _____
Act 1956? If yes, enclose certified copies. _____
In case, the firm is registered with other Govt. _____
Dept/ Agency, the same may be stated with _____
documentary evidence

07 (a)certified copies of GST Registration No. with : _____
date of validity

(b)latest copy of GST Return _____
(please enclose copies of relevant papers)

- 08 Maximum discount offered on manufacturers pricelist : _____
- 09 (a) Income Tax, PAN No. (in the name of firm/company & not individual) Latest copy of Return files to Income Tax Deptt. : _____
- 10 State whether business/dealing with you have been Currently banned by any Ministry/Dept .of Central Govt. or any State Govt. If so, give details : _____
- 11 Please indicate name & full address of your Banker. : _____
- 12 In case you wish to enter in to rate contract for imported goods, please furnish details:

Name of the Principal firm	Brand/Make of the goods	Date of acquiring	Date of expiry Of Dealership	Prices in foreign	Whether Certified copy of
In case you wish to enter in to rate contract for Local goods, please furnish details:					
Sl. No	Make	Address of Principal	Dealers authorization	Address of Authorized	Remarks

- 13 Trade Discount along with certificate for not giving higher discount to any : _____
- 14 Any other information vital for entering in to rate contract : _____
- 15 Non-Refundable fee details: _____

DD For **Rs. 1,000/-** drawn in favour of " ICAR Unit-IIMR A/c", Hyderabad

Drawer Bank & Branch _____ dated: _____

Dated:

Signature of the Applicant

Financial bid

Annexure-I

Sl.No.	Safety materials	Qty		Price/Rate
1	Isopropyl alcohol based Hand Sanitizer	1	5lits tin	
2	Steel Hand wash Dispensers -250 ml	1	1No	
	Steel Hand wash Dispensers -500 ml	1	1No	
3	Hand wash refill liquid	1	5lts cane	
4	Surgical Face Mask	1pkt	1pkt	
5	Rubber Hand gloves (useful in spraying & Cementing work)	1pair	1pair	
6	Dettol soaps75gms	4 piece 1Pkt	4 piece 1Pkt	
	Dettol soaps125gms	4 piece 1Pkt	4 piece 1Pkt	
7	Dettol disinfectant liquid	1ltr	1ltr	

Signature of the Firm with seal

E-mail.....

Mobile No.....

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus and Analytical services etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage(s) if any, is to be replaced by the supplier within 7 days freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to the Indian Institute of Millets research Rajendranagar, Hyderabad-30
4. GST, Excise Duty and other Govt. levies will be paid extra as applicable under rule.
5. The supply of material will have to be completed within 30 days from the date of Issuing purchase order. In case of delay or non-compliance of this order liquidated damages will be levied @ 2% per week subjected to maximum of 10% of the order value. After 10 week's orders shall stand cancelled automatically.
6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through the mode of E-payment only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp, should be sent to the Director IIMR. No interest will however, be payable in case of delay payments.
7. Payment will be made according to the current pricelist as accepted by the IIMR under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The order will be placed as per requirement irrespective of value of the order.
9. The firm may supply the required items as per unit price mentioned in the pricelist.
10. Any dispute arising between the manufacturer and the purchaser will be referred to institute for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
11. Supply should be made in full against the order and no part supply will be accepted.
12. No payment will be made for unsatisfactory supply.
13. The articles should be securely packed to avoid damages etc., in transit.
14. Supply to be made from the latest batch of production with maximum life period in original packing.

15. In case the proposal is accepted, the firm shall sign an agreement with us while entering rate contract.
16. The Director, IIMR reserves the right to cancel the rate contract at any time without assigning reason.
17. The rate contract will be valid for a period up to 31.03.2021 from the date of award of Rate Contract.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
19. Printed and bounded current effective price list duly signed & certified by the authorized signatory must be sent.
20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given to any other Department as offered.
21. All questions, disputes or difference under, out or in connection with the contract, if concluded shall be subject to the executive jurisdiction of the court within the local limits of Hyderabad.
22. In case of discrepancy between unit prices and total price, the unit price shall prevail.
23. In case of supply of goods made through dealer, their name and mail address may be declared / indicated.
24. Where ever applicable, minimum warranty should be one year.

Chief Administrative Officer

CHECK LIST

THE FOLLOWING INFORMATION IS REQUIRED FOR ANNUAL RATE CONTRACT TOWARDS SUPPLY OF SAFETY ITEMS FOR THE YEAR 2020-2021

Sl No.	Particulars	Yes/No
1.	Annual Turnover of the firm/company during the last 3 financial years.(Minimum turn over should be Rs.15Laks) (enclose documents in support of claim Balance sheet/ Annual Accounts copies)	
2.	Whether the firm Is registered under Company Act 1956? If yes, enclose certified copies. In case, the firm is registered with other Govt. Dept/ Agency, the same may be stated with documentary evidence	
3.	Certified copies of GST Registration No. with date of validity	
4.	Income Tax, PAN No. (in the name of firm/company & not individual) Latest copy of Return files to Income Tax Deptt	
5.	Tender fee and Earnest Money Deposit (EMD)/its exemption (DD No Date)	