

website: www.millets.res.in
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NIELAN-TECHNOLOGY BUSINESS INCUBATOR
NESTING INCUBATION AND ENTREPRENEURSHIP FOR LEVERAGING AGRI-INNOVATIONS (NIELAN)
ICAR-INDIAN INSTITUTE OF MILLETS RESEARCH
Hyderabad 500 030, Telangana State

F. No. TBI/41/61/Nielan/18
Date: 3rd February, 2018

LIMITED TENDER ENQUIRY

Sub. : Printing and Supply of Millets Recipe Books for NIELAN-TBI of Indian Institute of Millets Research, Rajendranagar, Hyderabad 30.

Dear sir (s),

This office is interested in carrying out following printing and supply of Millets Recipe books as details given below & attached specifications and invites your quotation.

Sl. No.	Description of works	Quantity
01	JOB NO-1: PRINTING AND SUPPLY OF Technologies of Millet Value Added Products. Size: 8" x 8", No. of pages: 48 x 4, Paper: All pages Multi color printing. Inner 170 GSM Matt Paper, Title 300 GSM Matt card Matt Lamination, Perfect Binding.	1000 copies
02	JOB NO-2: PRINTING AND SUPPLY OF "Nutritional and Health Benefits of Millets. Size: 7" x 9", No. of pages: 112 x 4, Paper: All pages Multi color printing. Inner 170 GSM Matt Paper, Title 300 GSM Matt card Matt Lamination, Spot UV, Section Sewing, Perfect Binding.	1000 copies
03	JOB N-3: PRINTING AND SUPPLY OF "Millets Receipts – A Healthy Choice- Hindi Books". Size: 8.25" x 9", No. of pages: 168 x 4, Paper: All pages Multi color printing. Inner 170 GSM Matt Paper, Title 300 GSM Matt card Matt Lamination, Spot UV, Section Sewing, Perfect Binding.	2000 copies

The interested agencies / firms may visit this office to know any further details regarding printing and supply of books on any working day during office hours with prior intimation and appointment from Chief Executive Officer, NIELAN-TBI.

TERMS & CONDITIONS

1. The last date for submission of quotation is on or before **14-03-2018**. Rates offered shall be F.O.R, NIELAN-TBI, IIMR, Rajendranagar, Hyderabad.
2. Quotations should be send by post only in a sealed cover addressed to the Chief Executive Officer, NIELAN-Technology Business Incubator, Indian Institute of Millets Research(IIMR), Rajendranagar, Hyderabad – 500 030. The cover containing quotation should invariably be super scribed. The quotations in person by hand will not be accepted.
 - a. Enquiry TBI/41/61/Nielan/18
 - b. Due on 14-03-2018
 - c. For Printing and supply of Books
3. The quotation should remain open for acceptance for a period of 90 days from the date (due date)
4. An earnest money of **Rs.2,000/ - (Rupees two thousand only)** should be deposited in the form of Demand **Draft** / Banker`s Cheque in favour of `NIELAN ` payable at Hyderabad. The quotation will not be considered if earnest money is not deposited with the tenders.
5. The earnest money would be refunded to all the unsuccessful bidders. For successful bidders the earnest money would be refunded only after deposition the Security deposit/ Performance Guarantee.
6. **An amount of 5% of total order value as security Deposit (performance Guarantee) in the form of DD / Bank Guarantee** for the supply and fixing of false ceiling to be deposited by the successful Bidder only after receiving a communication from the Institute, In the event of non - deposition of the same within 05 days of the communication, the earnest money will be forfeited. In the event of any default of performance or conditions of supply, the security deposit will be forfeited.
7. No advance payment/ delivery against payment are permissible. However, the payment shall be arranged in 10 days from the date of submission of pre-receipted bill in triplicate after fabrication and supply.
8. The rates quoted should be net payable for each item for delivery at the Institute at the address given above (inclusive of all taxes, packing, forwarding, transport, insurance and excluding rebate/ discount etc.,)
9. While quoting the rates please mention the following:
 - Approximate time for printing and supply of books from the date of placing order.
 - Guarantee/warranty/Expiry period
 - In case you have got any rate contract with the DGS&D, the same maybe indicated
 - Any other condition

Quotations which do not conform to the above terms and conditions will not be considered. The President, NIELAN-TBI of Indian Institute of Millets Research, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours sincerely,

B Dayakar Rao
Chief Executive Officer

Schedule of Requirement

Name of Work: Supply and Fixing of false ceiling material G I powder Coated T& L section and Gypsum Tiles are required for Corridor at All India Radio Aurangabad

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	TOTAL			
	GST			
	Any other charges			
	GRAND TOTAL			

Signature and seal of
the Agency

Date :

Annexure-III

Particulars to be filled in by the Bidder

1. Name of the Agency
2. Date of establishment
3. Detailed office address with telephone Number, email etc.
4. Mobile No and name of contact person
5. Whether registered with all concerned Government Authorities (attach copies)
6. PAN/TAN
7. GST
8. Whether the firm is blacklisted by any Government department or any criminal Case is registered against the firm or Its owner/partner anywhere in India,
9. List of client and experience in the field
10. Details of contracts executed of similar works
11. Whether a copy of the terms and conditions (Annexure I) duly signed, in taken of acceptance of the same is attached.

Signature and seal of
the Agency

Date: