



F.No.6-27/21-22/ST

Date:24-09-2021

**TENDER NOTICE FOR SALE OF SURPLUS OR OBSOLETE OR UNSERVICEABLE ITEMS ON  
“ AS IS WHERE IS BASIS”**

**TERMS AND CONDITIONS OF BIDDING**

Open bids are hereby invited from the bidders on behalf of Director, IIMR for the disposal of unserviceable items on “as is where is” basis for handling E-waste, firms **who have authorization certificate from State Pollution Control Board or Pollution Control Committee of UT are eligible to participate in Tender.** The terms and conditions are given below:-

**TERMS AND CONDITIONS:**

1. The interested party should submit their tender (in the Proforma enclosed) to the undersigned in double sealed over. The outer cover should be super-scribed with the words “QUOTATION FOR UNSERVICEABLE ITEMS” **due on 16-10-2021.** The bid should be addressed to the Director, Indian Institute of Millets Research, Rajendranagar, Hyderabad 500 030 and be deposited in the tender box kept in the office of AAO(s), IIMR Hyderabad on or before **16-10-2021 at 4.00 PM** positively. This office shall not be responsible for any delay in postal transit. No bid shall be accepted after the due date and time. If the due date is declared as Government Holiday, the bid due date will be next working day at the same time mentioned as above.
2. Bids should be signed by bidder/himself / themselves or a person duly authorized in this behalf. A copy of such authority should be enclosed along with the offer.
3. Bid forms are not transferable.
4. Bidders who have valid authorization certificate only will be permitted to inspect the unserviceable items during office hours **between 10.00AM. to 4.00 PM.** in regard to the conditions, of unserviceable items and satisfy themselves before submitting their offer by the date and time specified above.
5. Overwriting or alternations will lead to also disqualification of the bid unless they are legible attested by bidder/ bidders.
6. Rate should be kept valid for acceptance at least for **180 days** from the date of opening the bid
7. Other levy if any will have to be paid by the successful bidder.
8. It will be presumed that the bidders before submitting the offer have read carefully all the terms and conditions and accepted the same in full. Deviations from the terms and conditions as given in this are not permitted. Any such conditional bid and / or telegraphy bid is liable to be rejected and no

alternations shall be allowed after the bid is submitted. No counter terms and condition shall be accepted.

9. Bidder will be deemed to have clear understanding that they have satisfied themselves fully in regard to the conditions, quality and quantity of unserviceable vehicles proposed to be auctioned.
10. Sealed envelope along with the earnest money deposit of Rs.**16,000-00 (Rupees sixteen thousand only)** drawn in favour of ICAR-UNIT-IIMR, payable at Hyderabad should be submitted on or before **16-10-2021 up to 4.00PM**. The envelope should be addressed to The Director, ICAR- Indian Institute of Millets Research, Rajendranagar, Hyderabad- 500030
11. Bidders should obtain acknowledgement receipt while submitting the bids. Only those bidder who are having acknowledgment will be issued gate pass and will be allowed to participate in the bid opening.
12. The Sealed quotations will be opened on **18-10-2021 at 10.00 AM**, in presence of the bidders. Only the bidders or their authorized representative with authorization letter will be allowed in the opening of bids. The sealed quotations are to be dropped in the tender box kept in the Admin section, IIMR. The envelope shall bear the title of the assignment i.e. "Bids for auction of unserviceable items".
13. The list of unserviceable scrap items/Vehicles as indicated in the Part –II of the Financial Bid.
14. The purchaser has to bear the expenses towards transportation, labour etc.
15. Bidding on behalf of another person will not allowed in all matters.
16. The bidders are requested to give their full name and address correctly at the time of signing the bid sheet along with contact telephone number. Request for change of name and address shall not be entertained later.
17. The highest bid shall be accepted by the authorized committee constituted by the Director of the institute, who shall have full authority to accept or reject even the highest bid without assigning any reason thereof.
18. The decision of the competent authority shall be final and conveyed to the highest bidders on the same day of bidding
19. The successful bidder should deposit ten percent (10%) of assessed or reserved price of the goods as bid security on the same day by cash or in the form of DD in favour of ICAR UNIT IIMR Hyderabad payable at Hyderabad as per the instructions of authorized committee of the institute The total amount due based on weigh should be deposited by the purchaser within two days after adjusting 10% of bid security.
20. In case the total quantity to be disposed of cannot be taken up by the highest acceptable bidder, the remaining quantity will be offered to the next higher bidder(s) of the price offered by the highest acceptable bidder.

21. The successful bidder is to pay full payment i.e., residual amount after adjusting the bid security before lifting the goods.
22. In case selected bidder does not show interest in lifting the goods, the bid security will be forfeited and other actions initiated including re-sale of the goods in question at the risk and cost of the defaulter, after obtaining legal advice.
23. All weighments, accounting and loading of material will be done by the purchasers at their own cost/arrangement.
24. The weightment will be done on electronic weighment by taking unloaded truck/vehicle weight, then it will be loaded with material that are to be auctioned per kilogram basis. After loading the material the truck loaded weight will be taken at the same electronic weighment centre for arriving total weight. One of the authorized person from IIMR will accompany with the truck/ vehicle to verify the weight. The charges for the weightments will be borne by the purchaser.
25. The sales of unserviceable items are “as is where is basis”. Dismantling packing, loading and forwarding/transportation charges shall have to be borne by the purchaser at his own cost and risk.
26. The buyer shall be responsible for any damage that may be caused to the premises in process of a taking delivery. The decision of the Director, IIMR in this regard shall be final and binding on the purchaser.
27. In the Institute premises, the re-sale of disposed off items by the purchaser to another buyer is strictly prohibited.
28. Director, IIMR reserves the right to cancel/postpone the bidding at any time. Director IIMR also reserves the right to reject/accept any offer, including the highest bid. In such an event of rejection of bids the money already paid will be refunded to the intending purchaser without any interest, unless the same is forfeited.
29. The bidder is requested to inspect the items during the said period in advance at each location before submitting the sealed tender. Director IIMR does not take any guarantee/warranty/effectiveness of any item/stores and the principle of on “as is where is basis ” shall apply.
30. In case of any dispute arising, the decision of the authorized committee of the Institute shall be final and binding on both the parties.
31. All the bidders shall be deemed to have read and acquainted themselves with the conditions of sale and given bids subject to these conditions.

**PAYMENT AND DELIVERIES**

1. The successful bidder will be required to make full payment of bid by bank Draft drawn on any nationalized bank in favor of ICAR Unit IIMR Hyderabad payable at Hyderabad, within 7 days thereafter. The successful bidder will have to lift the unserviceable items with in seven days after depositing the full bid amount as per terms and conditions of the bid. Deliveries shall be affected against receipt of payment. Any purchaser failing to lift the material within the above stipulated period, shall have to pay ground rent @ 10% of tendered value per week. The Institute will not be responsible for any loss or damage of the unserviceable items. Thereafter IIMR shall be entitled to resell these items. No notice shall be issued to the bidder in this regard.
2. The purchaser will not be entitled to resell any or all – unserviceable items while these are still lying within the premises of IIMR and no delivery would be affected by any person or persons other than the purchaser/purchasers whose name/names are mentioned in the delivery order.
3. The successful bidder before actually collecting purchased unserviceable items should contact the Assistant Admn. Officer (S), IIMR, Hyderabad to get the gate pass and delivery of unserviceable items.
4. Loading, handling, labour and transportation shall be the sole responsibility of the purchaser at his own cost, rest and arrangement.
5. Loading and lifting of the auctioned goods shall be done by the purchaser only during the prescribed working hours of the Institute No deliveries shall be affected during Sunday or Holiday.
6. If, sufficient bids are not received, the Director, IIMR, Hyderabad reserves the right to call for fresh bids.
7. The Earnest Money deposited by the successful bidder shall be refunded in full without any interest.
8. The successful bidder shall be responsible for any damage that may be caused to the premises while removing the goods by him. The Director, IIMR, may at his discretion instruct the successful bidder to pay for the same on demand.
9. Any disputes arising out of this order will be subject to the jurisdiction of Rangareddy district
10. *Evaluation will be item wise and bidder quoting the highest value/price will be selected to lift the material*

**Assistant Administrative Officer**  
For and on behalf of Director IIMR

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROFORMA**  
**TENDER FORM**

No. 6-27/21-22/ST

Dated:23-09-2021

**Subject: Quotation for lifting of unserviceable items on “as is where is basis” reg..**

Address of the bidders: .....  
.....  
.....

Mobile No.....

Email ID.....

(Address should be complete and the bidder should always be available for receiving communications)

I/We submit our highest bid for the disposal of the following condemned items offered for sale by IIMR, Hyderabad in response to their tender enquiry letter No. 6-27/21-22/ST dated: 22-09-2021

Sl. No.	Name of items	Qty/Weight	Place/Location	Amount of bid to be offered - both words and figures Amount
1.	As per Annexure -I	As per Annexure -I	IIMR, Hyderabad	

**Earnest money deposit of Rs.16,000-00 (Rupees sixteen thousand only) drawn in favour of ICAR-UNIT-IIMR, payable at Hyderabad.**

**NOTE: *Evaluation will be item wise and bidder quoting the highest value/price will be selected to lift the material***

SIGNATURE OF THE BIDDER & STAMP  
Dated:



भाकृअनुप – भारतीय कदन्न अनुसंधान संस्थान  
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH  
(ज्वार अनुसंधान निदेशालय-DIRECTORATE OF SORGHUM  
RESEARCH) राजेन्द्रनगर, हैदराबाद/Rajendranagar, Hyderabad-50003  
Phone: 240599300; Faxno.24599304.www.millets.res.in



## Annexure I

### PART – II: FINANCIAL BID

Having examined the unserviceable scrap items lying in the campus of IIMR as indicated below. I /We the undersigned, submit the offer as quoted below:

Description of unserviceable scrap/ materials/.

Sl. No.	Name of the item	Qty	Reserved price (Rs)	Quoted price per kg basis Rs.	Total amount in figures	Total amount in words
1	Electrical/Electronic Equipments	1lot (Approx 50kgs)	16/-Per kg			
2	Iron/Metal scrap	1lot (Approx 10tons)	24/-Per kg			
3	Vehicles	4 No's	20/- per kg			
a.	Jeep	1064 kgs				
b.	Yamaha Bike	80 kgs				
c.	Tractor- 1	1568 kgs				
d.	Tractor- 2	1176 kgs				

Further, we accept all the terms and conditions of the documents in bid form and this acceptance shall prevail over any other conditions, if any given in our bid.

We undertake to lift the unserviceable scrap items after payment of the total amount. Further we undertake to lift the items within stipulated time prescribed by IIMR.

**NOTE: *Evaluation will be item wise and bidder quoting the highest value/price will be selected to lift the material***

SIGNATURE OF THE BIDDER & SEAL  
Date.